

# Want to work in Athens for the world's largest, independent publicly listed crude tanker operator? Join Euronav and become our new Purchaser!

## What will be your responsibilities?

### Primary aim:

The Purchaser will be based in Athens and will work closely with other Purchasers and Technical Superintendents, to carry out and monitor vessels' supplying activities and report to Head of Purchasing Operations

### Responsibilities:

- Control vessels' supply requests & Specify vessels' needs with Superintendents' assistance.
- Request quotations as per Company's approved Vendors' list, evaluate them and issue the respective Purchase orders.
- Ensure parts and services are purchased in accordance with relevant procedures and as far as feasible at the most competitive price, taking into account quality and delivery time.
- Follow up all necessary arrangements for the proper delivery of goods to Warehouses, forwarding activities involved and coordinate delivery of supplies for vessels.
- Monitor the proper receipt of goods on board vessels; follow up wrong deliveries and Carry out verification and follow up of disputed invoices.
- Guide shore and crew personnel for efficient and cost effective supplies.
- Follow up agreed contracts.
- Regularly monitor suppliers' performance to ensure that standards are high and assist in supplier's evaluation.
- Assist in optimizing the performance of the purchasing (programs) software.

## Are you who we are looking for?

- Formal education: University graduate; Shipping or Marine studies, ideally in Technical field.
- Experience: 3 years' experience in procurement, preferably in shipping, in a public listed company is a plus.
- Other qualifications: Education or Training in procurement is highly desirable and considered as a plus.

### Additional skills:

- Organization and communication skills, teamwork, negotiation skills, excellent computer skills; proficient user of MS Office, familiar with procurement related software.
- Languages: Fluent in English (written and oral), other European language is an asset.



## Contact

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