

Want to work in Athens for the world's largest, independent publicly listed crude tanker operator? Join Euronav and become our new DA Operator!

What will be your responsibilities?

Primary aim:

The Disbursements Operator is responsible to control all port expenses and agency fees related to the vessels, aiming at the same time to always improve discounts on agencies, tug and launch services to the ships through extensive negotiations with Port Service Providers for the benefit of the Owners. Control at the same time means to coordinate planning of activities at the same port.

Identify opportunities to reduce total cost of ownership for goods and services purchased.

Responsibilities:

- To communicate with the departments for compiling the list of owners jobs of the ships at each port call and screening reason for appointment and coordinate planning of activities at the same port
- To appoint the port agent based on systematic evaluation and offers comparison
- Controls the estimation of all port expenses and agency fees
- To approve the estimated Disbursements Proforma Account in cooperation with Procurement & Logistics Manager and advise Accountants accordingly
- To communicate/follow-up with the agent and the ship for D/As issues
- Approves, checks the invoices submitted, verifies the authenticity of the supporting vouchers, monitors whether discounts were properly applied, identifies items for charterers account and timely submits claim to charterers
- To distribute and handle the FDA to the accountants for monitoring to the books
- To prepare reports with statistical information for the Agents and port calls and identify areas of efficiency optimization (cost and service wise)

*D/A: Port Agents Disbursements Accounts

Contact

Ektonon Building
31-33 Athinon Avenue
Athens GR 10447
Greece

+30 210 4558 000
hr.cv.gr@euronav.com
www.euronav.com



Are you who we are looking for?

Formal education: Preferred University degree (BSc and preferably also MSc) in Economics / Maritime / Business Statistics or related discipline.

Experience: At least three (3) years of professional experience in a similar position in ship management or commodity trading companies.

Other qualifications: Strong understanding of contracts, charter parties and terminology associated with the petroleum industry and commercial commodities; Sound knowledge and understanding of marine and terminal operations.

Additional skills: Excellent communication and teamwork skills with preference for action, accountability, and developing alternatives and solutions; Ability to effectively influence and negotiate prudent settlements.

Languages: Fluency in English, other European language is an asset.

PC Skills: Office Suite, preferably BI suites tools



EURONAV